**A logo with a brain and text

Description automatically generated**

**MANAGING PAIN ACROSS THE MENOPAUSE**

**BOOKING FORM /TERMS AND CONDITIONS**

**18th/19th November 2024**

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| --- |
| Full Name (for certificate): |
| Email address/website: |
| Contact telephone: |
| Reflexology qualification held: Date achieved: |
| **COURSE FEE:** Deposit payment (non-refundable) £100  Payment 2: £87.50  Payment 3: £87.50  Full Payment £275  Balance payment to be made no later 15 days prior to the course start date |
| **PAYMENT OPTIONS:**  Bank transfer: Dr Carol A Samuel, Lloyds Bank, Sort Code: 30-93-97 A/c ref: 32454660.  Please complete and return your booking form by email to: [carol@reflexmaster.co.uk](mailto:carol@reflexmaster.co.uk) |

**PLEASE COMPLETE THE FOLLOWING DECLARATION**

I confirm that I hold a minimum Level 3 diploma in reflexology and have current insurance cover to practice  I have read and understood the booking conditions and understand that Reflexmaster takes no responsibility for any rare occasions that participants may experience negative physical symptoms, as a result, of participating in the practical element of the workshops.

By participating I understand that I will participate in a variety of reflexology techniques and have declared any medical conditions that may be affected by this:

I have no medical conditions

I have the following medical condition(s) that may be affected:

Signed: Click or tap here to enter text. Date:

*Your place on the course will only be confirmed once the full fee has been paid. Fees are refundable up to 14 days prior to the course date less a £100 non-refundable deposit for courses of more than a single day duration and £50 non-refundable deposit on single day courses. You may send a substitute delegate provided they meet and hold a suitable reflexology qualification. In the unlikely event that a workshop needs to be cancelled Reflexmaster will provide 14-days’ notice wherever possible and advise you of alternative date(s)/venues(s) or provide you will a full refund. Reflexmaster does not accept responsibility for expenses incurred under these circumstance. Please see full terms and conditions overleaf.*

**Terms and conditions**

1. Allocation of places on the course will be under the discretion of Scott & Samuel
2. All payments should be in GBP Sterling by Bank transfer.
3. Payments are to be made in full no later than 15 days prior to the course start date.
4. Failure to attend any seminar will result in the loss of all payments already made.
5. Refreshments such as tea/coffee/water etc. will be provided during the course but lunch, dinner and accommodation are the responsibility of the delegate. Advice on accommodation cannot be given by Reflexmaster.
6. **Unless otherwise stated**, courses will start with registration on the first day at 9:00am and finish at 5:00pm. Please arrive in good time so that the course start time is not delayed.
7. All seminar materials are the copyright of **Scott & Samuel** and no part may be reproduced or used for teaching purposes without written permission from Barbara Scott or Dr Carol Samuel.
8. Scott & Samuel do not accept responsibility for changes or cancellation of courses due to circumstances beyond their control. Every effort will be made to contact participants well in advance and, if necessary, deposits will be refunded in full. Scott & Samuel will not be held responsible for any additional expenses incurred as a result of course cancellation.
9. In line with other reflexology training organisations, no responsibility will be accepted in the highly unlikely event of any detrimental effects of the reflexology tuition.

Cancellation by delegates

1. To cancel your place on any of the courses organised by Scott & Samuel, written notice of cancellation must be given by email to [carol@reflexmaster.co.uk](mailto:carol@reflexmaster.co.uk) in partnership with Barbara Scott.
2. To receive a full refund (minus the non-refundable deposit) you must cancel at least 14 days prior to the start of the course.
3. Delegates cancelling less than 14 days before the course will not be entitled to a refund.
4. There will be no refunds for non-attendance on the course.
5. Scott & Samuel will accept name changes for attendees; please inform us at least 10 working days prior to the event on 07989 768774 or email: carol@reflexmaster.co.uk

Cancellation by Scott & Samuel

1. In the case of a course cancellation by Scott & Samuel, delegates will be offered an alternative date, a credit note or a full refund.
2. Scott & Samuel shall assume no liability for events beyond its control.